

Minutes
Administrative Board
Central Christian Church
April 28, 2010

Call to Order: The quarterly meeting of the Board was called to order at 7:00 pm by Chair Steve Rice.

Minutes: Minutes from the February 21st Board meeting were reviewed. Two editorial changes were recommended by members. Ann Thompson said she was absent. **Ann Dahl moved that the minutes be accepted as amended. A second was offered by Josh Santana. A vote followed in which the minutes were approved.**

Treasurer's Report: Josh Santana reported that our current bank balance is: \$19,610.29. We continue to pay the staff and pay the bills, but little else. A Chimes article is forthcoming to update the Congregation about where we stand with regards to giving, etc.

Capital Campaign: The Capital Debt Committee is meeting and will report back with plans for the next Capital Campaign.

Long Term Care Association: Josh has been in conversation with a company that may be able to provide long term care planning and insurance. He has concerns that this may raise issues about the church endorsing a private company. Other members expressed concern about the possibility of giving an outside company access to our mailing list to solicit our members. While it may be okay to provide information to members who may be interested, we probably want to stop short of endorsing this to our members. **Josh Santana moved that he be empowered by the Board to inform this company that we are not interested in their proposal. A second came from Frank Dickey. A vote followed and the motion was passed.**

Scripture and Prayer: Scripture was read from acts and a prayer of Invocation was offered by Chad Snellgrove.

Old Business:

Bylaws Addition: Austin Mehr, Chair of the Personnel Committee presented a new draft of the proposed amendment. He reiterated the importance of the proposal because right now there is no clear guidance to give us procedure for termination of ministerial or directorial staff. After the last meeting, the committee received input from persons who had voiced concerns. The new proposal empowers the Personnel Committee to evaluate the staff, while allowing the church to maintain the "at will" status. Termination when necessary is to be recommended by the Personnel Committee and decided by the Executive Committee. John Bridwell expressed the historical overview of how things have been handled. Traditionally, the Executive committee has not served the function of addressing termination issues, but rather a single person has discussed difficulties with a minister and led to resolution. However, he feels that the Executive Committee should have the authority to conduct church business in times of need, so he supports the proposal. Stuart Talbert expressed strong concern

that termination would be decided by the eleven-member Executive Committee instead of the full Administrative Board. In the past, the Executive Committee had frequently usurped the functions of the Administrative Board and this led to a less representative decision making process. **The proposal was offered as a motion from the Personnel committee. A vote followed and the bylaws amendment was adopted.**

Columbarium Committee: Frank Dickey reported that the committee has selected a company, Mathewa International as the vendor for this project. The location will be along the wall of the Chapel with an adjacent scattering garden and a memorial plaque. They are working on a detailed drawing and comprehensive layout. Then, a plan will be developed for pre-selling. Hopefully, something will be ready to send out within a few months.

New Business:

Proclamation of Appreciation for Buddy Brown's Service to the Administrative Board: The proclamation in the docket was unanimously approved.

Annual Report from Personnel Committee: Austin Mehr reported that two positions had not yet been replaced after Buddy Brown's retirement and Edna Mastin's death. Financial Secretary, Joyce Bryan has been recently terminated. We are addressing our financial business right now with a group of 4 volunteers, pending decisions on how best to fill these vacant positions. Josh Santana is handling church financial operations, day to day. Ray Parsons is managing the Lily Foundation issues. Jon Elliott is managing the church debt. Steve Smith is assisting the Trustees with the Foundation. Ruth Lawton is providing critical support for these areas, while these four oversee the indicated areas of our business. This "Quartet" should be gone by the first of the year and replaced by a new business manager. Right now we are assessing whether we need a full or part time person. Rates were negotiated with our health insurance company, but things have changed enough now that we have gone back to our original coverage. Sabbaticals have been arranged for several ministerial staff members.

Annual Report from the Foundation for Affordable Housing: Dean Hammonds reported on St James Place. Phase I, funded by grants is now 15 years old and looks better than it ever has. Phase II, subsidized by a VA grant is 4 years old. This has aged so well because the residents take very good care of it. The Foundation has been subsidizing St James Place, but the amount necessary is steadily decreasing. A high rate of occupancy is maintained, providing the opportunity for 138 "little life miracles" every day. Sponsors do meals once a month, helping to cut costs. Recent personnel changes have also cut costs and strengthened the Board

Line of Credit Management: Central has a line of credit at the bank of \$100,000.00. Presently we are \$64,000 into it. We need to authorize access to this line of credit. Josh Santana presents a motion as follows: **Move to authorize Josh Santana as Treasurer and Warren Featherson, as a member of the Stewardship and Finance committee to draw on the church's line of credit as necessary for the church's needs. The motion was seconded by Frank Dickey. Motion was passed by vote of the Board.**

Ministry Group Leadership: Ministry groups nominate members to serve as chair and vice chair. The Board then approves these leaders to serve in these capacities. The following recommendations have come from the Ministry groups: Lois Kash—Property Ministry Chair and Vickie Batzka—Vice Chair of Outreach Ministry. **Steve Rice moved to approve these names. Ann Dahl seconded. A vote approved these leaders.** New Vice-Chairs and Incoming Chairs must be presented for approval at the July 28th Administrative Board meeting. New Deacon and Elder Administrative Board representatives (class of 2013) must be elected prior to July 1.

Election of Administrative Board Officers by Ballot: Frank Dickey, Chair of the Nominating Committee, reported that the Nominating Committee makes the following recommendations for the coming year: Steve Rice—Chair, Ann Dahl—Vice Chair, Steve Lawson—Secretary, Josh Santana—Treasurer. **After tallying, the slate was approved.**

Child Care Center Update: Chair Steve Rice asked if there was any other business to come before the Administrative Board. Linda Bridwell, Chair of the Central Christian Child Care Center spoke of her concern for the future of the Child Care Center related to the possible sale of the Little Building that currently houses the Center. Steve Rice promised to find out more about the issue and to report by email to the Administrative Board.

Thanks to Our Retiring Administrative Board Members: Steve Rice named and expressed appreciation to each of our retiring Board members who's term of service will end June 30' 2010..

Closing Comments: Staff members are taking on extra responsibilities during Michael Mooty's sabbatical. Chad announced places and dates for youth mission trips. Their pancake breakfast last week raised \$1200. Another pancake breakfast will be held on May 9th.

Next Meeting Dates:

Council of Ministries: May 26, 2010, 7:00p.m., Room 211

Council of Ministries: June 23, 2010, 7:00p.m., Room 211 (only if needed)

Administrative Board: July 28, 2010, 7:00p.m., Room 211

Adjournment: The meeting was adjourned by Steve Rice at 8:35 pm.

**Respectfully submitted,
Anne Taul
Administrative Board Secretary**

Addendums to these minutes include the docket packet (17 pages) and Bylaws Amendment Proposal from Personnel committee (4 pages),

Special Guests:

Charlene Bridwell (Child Care Center Board)
John Bridwell (Budget and Finance)
Linda Bridwell (Child Care Center Board)
Betty Cecil (Child Care Center Board)
Martha Dryden (Child Care Center Board)
Curt Ehrmantraut (Child Care Center Board)
Warren Featherston (Child Care Center Board)
Jackie Graves (Child Care Center Board)
Dean Hammonds (Foundation for Affordable Housing)
Tim Harkless
Laura Jones
Hope Lanham (Child Care Center Board)

Members, Those Present in Boldface Type: (27 votes present of 51 votes possible)

Kim Baughman
Wanda Bertram
Mike Bratcher
Rod Brewer
Jake Caldwell (staff, non-voting)
Jim Cecil
Art Curtis (staff, non-voting)
Ann Dahl (two positions-two votes)
Frank Dickey
Jan Ehrmantraut (staff, non-voting)
Jim Elam
Beth Goins
Dale Golden
Patsy Golden
Lynn Gray (staff, non-voting)
Tom Habermann
Julia Hall
Sherri Harkless
Andy Haymaker
Kelly Henderson
Joy Henderson
Nathan Jones
Lois Kash
Gail Kennedy
John Kennedy
Steve Lawson
Pat McGregor

Austin Mehr (Personnel Committee Chair, non-voting)

Rosemary Minnick

Michael Mooty (staff, non-voting)

Jack Morris

Nancy Morris

Dave Nisbet

Jason Orr

Stephen Parsons

Sherri Phelps

Teal Reilly

Dona Renfro

Steve Rice

Carolyn Richart (staff, non-voting)

Michael Rintamaa (staff, non-voting)

Linda Ritterbush

Bitsy Ruch

Josh Santana

Laura Santana

Kathy Schaefer

Sugar Slabaugh

Daisy Sneed

Chad Snellgrove (staff, non-voting)

Don Stephens

Diane Sumney

Margaret Sumney

Stuart Talbert

Anne Taul (two positions-two votes)

Ann Thompson

Lorie Vaughn (two positions-two votes)

Guy Waldrop (staff, non-voting)

John Zink